



ABN: 24 987 304 716

Are you Paying High Accountants Fees for Bookkeeping?

Accountants either love it or hate it when clients arrive with a box or a stack of files filled with papers. Before they can even start doing what they should do, they need to complete the work that a Bookkeeper should do, sort through that shoebox and process the documents you have given them. So how do they handle this situation? They will often outsource to a Bookkeeper!! Whether they pay a Bookkeeper or do the work themselves, they are spending more hours on your Business than they should be. No wonder your fees are so high.

Outsourcing to a Bookkeeper yourself means that your records are '**Accountant ready**' so that the Accountant does what **ONLY** Accountants can do. As Bookkeeping fees are less than Accountant's fees, you will **save money**.

Your Accountant should only be doing the reporting day general journal adjustments and depreciation etc to prepare for the Taxation for your business. All of the regular data processing, bank reconciliation, balancing of accounts, cash flow reports etc can and should be completed by your Bookkeeper.

A good Bookkeeper when first employed will get in touch with your Accountant to correctly set up the Chart of Accounts, and then work co-operatively with them throughout the year to ensure everything is up to date and accurate come the end of the Financial Year.

If your Bookkeeper uses a computerized system and they are proficient in its use, then you will also save money on your Bookkeeping fees, by reducing the number hours that you pay for Bookkeeping.

So evaluate your situation and see how you can save on both your Accountant's and your Bookkeeping Fees.



Have you got a Shoebox full of Accounts? Worried?

Colleen can get you sorted, Accountant ready and save you "hours" on Accountant's Fees. Talk to Colleen NOW on 0433 934 088 or 08 9419 4114